

CONSTITUTION

of

Pinefields Pre-primary and Aftercare

FORMATION

Pinefields School first opened its doors and hearts to the children in our community in 1977. We have grown from strength to strength over the years. We are a Christian based preschool and we believe to train your child in the ways of the Lord and when he is old he will not depart from it (Proverbs 22.6).

MAIN OBJECTIVES

- ◆ *To promote, in line with the norms of standards of government and other authoritarian bodies, the establishment and maintenance of high quality preschool educational programmes in Pinetown and surrounding areas.*
- ◆ *To ensure that proper standards of education are developed and maintained at all times.*
- ◆ *To employ appropriately trained teaching and other staff.*
- ◆ *To provide quality care for the children.*
- ◆ *To provide a safe environment for the children and staff.*
- ◆ *To provide high quality, nourishing meals.*
- ◆ *To stimulate the children to reach their age appropriate milestones at appropriate times.*
- ◆ *To educate the children in all areas of basic education.*
- ◆ *To ensure that the premises of Pinefields meets the requirements of an adequate preschool educational programme, with the relevant statutory bodies.*
- ◆ *To ensure that those children graduating from Pinefields are of such a quality that they are ready for [Grade R or Grade 1].*

SECONDARY OBJECTIVES

- ◆ *Create a loving environment where all the children can thrive.*
- ◆ *Show compassion and understanding towards all children.*
- ◆ *Create an environment where cultural differences are understood and accepted.*
- ◆ *Provide stability for children and parents by ensuring reliable childcare.*
- ◆ *Nurture relationships with the parents and or caregivers of the children to create a home away from home environment.*

POWERS

The owner of Pinefields shall have the power, in fulfilment of its aims and objectives to:

- ◆ *Acquire movable and / or immovable property in any way and to pay rent and take any obligations on the property.*
- ◆ *Hire or otherwise acquire premises and equipment for the use of the ECD Centre.*
- ◆ *Dispose of property or equipment of the ECD Centre.*
- ◆ *Engage and dismiss staff and enter into contracts or necessary agreements.*
- ◆ *Negotiate and enter into contracts with other organizations.*
- ◆ *Levy fees and raise funds and spend these as necessary.*
- ◆ *Affiliate to organizations with similar aims,*
- ◆ *Do any other act or acts which may be deemed necessary.*

EXERCISE OF POWERS

All authority and powers rests with the owner as sole proprietors. The only exception is that certain authority will be entrusted to the Principal. The owner undertakes to keep a proper and up to date set of management accounts and to have these audited by a suitably qualified person or organization. Furthermore, the owner undertakes to open and maintain proper banking and investment accounts.

PARENT/TEACHER MEETINGS

- ◆ *A general meeting to meet the teachers will be held once a year, at the beginning of the year.*
- ◆ *Further parent teacher meeting or class meetings can be scheduled for later in the year or as deemed necessary.*
- ◆ *All issues raised at these meetings will be decided on by the owner in consultation with parents and staff.*

FINANCE

The accountant / principal shall see to it that:

- ◆ *Proper books of accounts shall be kept which shall be audited by a suitably qualified person.*
- ◆ *The financial year for Pinefields ends on 28 February and will commence on 1 March each year.*

CORPORATE STATUS

Pinefields is owned by the Sole Proprietor. It shall have perpetual succession and the right to sue or be sued in its own name. It can hold and own property, movable and immovable.

AMENDMANT OF CONSTITUTION

- ◆ *The constitution may be amended from time to time by the owner, at her discretion, after due consideration and thought,*
- ◆ *Anyone with direct interests in Pinefields will be notified of these amendments.*

CERTIFICATE

We, the undersigned, do hereby certify that the above is the Constitution of Pinefields.

Signed at _____ on this _____ day of
_____ 20_____

Owner: _____

NAME AND SURNAME IN BLOCK LETTERS: _____

Principal: _____

NAME AND SURNAME IN BLOCK LETTERS: _____